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OFFICE OF THE PRINCIPAL

**CALL FOR APPLICATION AS EXTERNAL EXAMINER FOR MSc AND PhD  
DISSERTATIONS/THESIS**

**1. Background**

The University of Rwanda (UR), through the African Centre of Excellence in Data Science (ACE-DS) located in the College of Business and Economics (CBE), invites applications from qualified and experienced academics and researchers to serve as External Examiners for Master's Dissertations (MSc in Data Science) and PhD Theses for a period of three (3) academic years. The University of Rwanda is committed to maintaining high academic standards in postgraduate education and research. In line with the University of Rwanda framework and regulations governing the appointment of External Examiners, ACE-DS seeks to establish a pool of competent external examiners to assess postgraduate research outputs. Programs offered in ACE-DS are:

- PhD in Data Science with the following specializations: Actuarial Sciences, Biostatistics, Data Mining, Econometrics, and Demography.
- MSc in Data Science with the following specializations: Actuarial Sciences, Biostatistics, Data Mining, Econometrics, and Demography.

**2. Scope of Appointment**

Successful applicants will be appointed to examine:

- MSc Dissertations,
- PhD Theses

The appointment shall be valid for a period of three (3) years, subject to satisfactory performance and adherence to the University of Rwanda policies.

**3. Eligibility Criteria**

Applicants must meet the following minimum requirements:

- Hold a PhD in a discipline related to programs offered in ACE-DS indicated above.
- Be an academic staff member or senior researcher at a recognized higher learning or research institution.
- Have a strong research and publication record in reputable, peer-reviewed journals.
- Demonstrate prior experience in supervising and/or examining postgraduate (Master's and/or PhD) research.
- Have no conflict of interest with the University of Rwanda or ACE-DS students

**4. Roles and Responsibilities**

External Examiners shall:

- Evaluate MSc Dissertations and/or PhD Theses in accordance with UR academic regulations.

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- Provide independent, objective, and detailed examination reports within the stipulated timeframe.
- Recommend corrections, revisions, or outcomes as appropriate.
- Participate in oral defense examinations when required (physically or virtually).
- Uphold confidentiality and academic integrity throughout the examination process

#### 5. Mode of Engagement and Remuneration

Engagement of external examiners shall be on a contractual, task-based basis. Remuneration and related allowances shall be paid in accordance with the University of Rwanda approved rates and policies.

#### 6. Application Requirements

Interested candidates are requested to submit the following documents:

- A letter expressing interest
- A detailed and updated Curriculum Vitae
- Copies of academic certificates (highest degree)
- Evidence of relevant publications
- Names and contact details of at least two (2) academic referees

#### 7. Equal Opportunity Statement

The University of Rwanda is an equal opportunity institution and encourages applications from qualified candidates regardless of gender, nationality, or institutional affiliation.

#### 8. Submission Procedure

Applications should be submitted electronically to [training-aceds.cbe@ur.ac.rw](mailto:training-aceds.cbe@ur.ac.rw) with a copy to [aceds@ur.ac.rw](mailto:aceds@ur.ac.rw).

*Deadline for submission of the application is on 6<sup>th</sup> February 2026. Only shortlisted candidates will be contacted.*

Done at Huye on 12<sup>th</sup> January 2026

**Dr. Joseph Nkurunziza**  
**Acting Principal**  
**College of Business and Economics**

