



WORLD TRADE
ORGANIZATION



WTO
CHAIRS
PROGRAMME



UNIVERSITY of
RWANDA

Call for applications for Research Assistants and Research Administrative Assistants

1. Background

Rwanda has an ambitious long term objective of becoming a middle income country by 2035 and a high income country by 2050. Gaining a positive trade balance is a prerequisite to realize this objective. Towards this, Rwanda has to prepare well and venture into the modern state of international business through well-configured global trade deals. The latter result into favourable trading activities to drive the nation from trade deficit to trade surplus economy.

Therefore, it is necessary to build the suitable and best talents to serve the trading sector, besides having a right trading policy with administrative support and well-designed outreach activities to involve the stakeholders. The World Trade Organization's Chair Programme (WCP) offers the opportunities to build talents, get policy oriented research results and outreach activities to engage the stakeholders' groups. In particular, the WCP at University of Rwanda looks forward to conducting research that is relevant to inform about how to boost Rwanda's regional trade integration with additional focus on trade policy and multilateral trade-related issues.

It is against this background that the University of Rwanda (UR) in partnership with the World Trade Organisation (WTO) is implementing the World Trade Organisation Chairs Programme (WCP) Phase III in Rwanda. The WCP's objective is to strengthen knowledge and understanding of the trading system among academics, citizens and policy makers in Rwanda by stimulating not only teaching and outreach activities but also research in relation to international trade.

Research activities are undertaken to unveil the gaps in the trading sector to assist the Government of Rwanda with policy recommendations.

As there are ongoing research projects, the UR WTO programme invites applications from UR staff for the positions of 3 Research Assistants (for 15 days) and 2 Research Administrative Assistants to support the research projects.

The candidates should have the following profile:

Research Assistant:

- Being a UR staff and holding a masters degree
- Having research experience and at least one publication in a peer reviewed journal
- Being conversant with data management and analysis using SPSS or STATA
- Have proven work experience as a Research Assistant or similar role.
- Having strong Information Technology(IT), communication and presentation skills.
- Able to work under pressure.
- Having excellent time management skills.

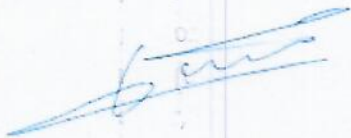
Administrative Assistant:

- Being a UR staff and holding a masters degree
- Having proven administrative experience, and projects management.
- Being conversant with SPSS/STATA
- Having strong written and verbal communication skills.
- Having proven experience in preparation of project technical and narrative reports
- Having strong time-management skills and multitasking ability.

Interested and qualified candidates are invited to send their applications (including application letter, CV and certified degree) in one PDF document through e-mail to the WTO Chair (ibarayandema@gmail.com) with a copy to the WTO Co-Chair (fniragiree@gmail.com). The deadline for submission of applications is 04/12/2023 at 12:00.

Only qualified candidates will be contacted for further steps.

Prepared by:



Prof Jonas Barayandema
UR WTO, Chair Holder

Approved by:



Dr Joseph Nkurunziza
Ag Principal
College of Business and Economics