



## NOTICE

### Laptop verification exercise for UR students who received laptops

The Office of the Deputy Vice Chancellor in charge of Strategic Planning and Administration (DVC-SPA) is pleased to inform all students and campus management that **laptop verification exercise** will take place across all campuses starting from **10<sup>th</sup> November 2025**. The purpose of this exercise is to ensure accountability and proper use of laptops distributed to students under the MINEDUC laptop distribution program.

#### Important Notes:

- All students who received laptops must present their laptops to the verification team during the scheduled period.
- Failure to present the laptop may result in sanctions in accordance with the signed agreement.
- Students who may not be present at their respective campuses during their scheduled dates are allowed to report to the nearest campus during that campus's verification period.

Attached is the laptop verification schedule for your reference.

Sincerely,

**Dr Raymond Ndikumana**  
**Deputy Vice Chancellor for Strategic Planning and Administration**

Cc:

- Vice Chancellor
- DVC for Finance
- Principal (All)
- Head of Campus (All)





### Laptops verification schedule

Campus	Number of laptops /Campus	Number of days	Date
Huye	9,792	11	10-22/11/2025
Nyarugenge	4,867	5	24-28/11/2025
Busogo	2,250	3	1-3/12/2025
Remera	1,019	2	4-5/12/2025
Rukara	2,662	4	8-11/12/2025
Rwamagana	223	1	12/12/2025
Nyagatare	2,951	4	15-18/12/2025