Call for Applications for Admissions into Undergraduate Academic Programs

Academic Year 2025-2026

The University of Rwanda (UR) informs prospective applicants wishing to apply for admission into its Undergraduate Academic Programs to be offered in Academic Year 2025-2026 in all Colleges, that the online application system **will be open from 16th June to 16th July 2025.**

I. Minimum Entry Requirements

The minimum entry requirements specific to each academic program offered by the University of Rwanda in all Colleges and Campuses **are published on UR Website**. However, the University of Rwanda academic programs are very competitive with limited places; hence, admissions will be offered on the basis of applicants' academic merit (Performance in Advanced Level National Examinations or Equivalence).

II. Guidelines for Applications

Applications are submitted online via the University of Rwanda website www.ur.ac.rw and taking the following steps;

Click on Admissions section at the main menu bar;

- For **national applicants who completed Senior Six from 2012 to 2024** click on **"New Application"** and continue the application process as indicated;
- For **all international applicants as well as national applicants who completed Senior Six before 2012**, complete the biographical information to generate the Reference Number and create a PIN, and then upload the required documents using the link https://efiling.ur.ac.rw/applicants (Certified copy of your Equivalence in the Rwandan system and a copy of your valid Passport for applicants with foreign qualifications, Certified copy of your Senior Six (S6) Certificate of Secondary Education, and a Copy of your National ID card for national applicants);
- ***Please record your Reference Number and PIN before taking any further steps;***
- After generating your Reference Number, pay a non-refundable fee of 5,000 RWF (for Rwandan and EAC applicants) and 6,000 RWF for Non-EAC applicants;
- After payment of the application fees, **continue the application process after 10 to 15 minutes**;
- Go back to the online application portal, **login through Registered Users** at the right side of the student portal by inserting your Reference Number and PIN;
- Proceed with the indicated steps up to submission of your application.

The detailed guidelines for applications are published on UR Website.

P.O Box 4285 Kigali, Rwanda | vc@ur.ac.rw | www.ur.ac.rw

III. Guidelines for Payment

Payment is done through Urubuto System and should be made using your Reference Number at Bank of Kigali (BK) counter, or MTN Mobile Money using *775*5# and follow instructions, or using BK App on internet Banking, or Online payment through the link https://urubutopay.rw/pay-now?origin=internal and merchant Code: "TH77306981" which is UR code whereas Payer Code is your Reference Number;

Account Name: UR Internal Revenue
Reference: Your Reference Number

Please do not pay through BK Agents.

The application fees is 5,000 RWF for Rwandan and EAC applicants and 6,000 RWF for Non-EAC applicants.

Once you are done with the payment of the application fees, go back to UR online application system to proceed with your application process up to submission.

IV. Guidelines to candidates who previously made their applications but did not register

- Pay application fees using your Reference Number that you previously generated from UR online application system;
- Login to the application portal using your existing Reference Number and PIN, and proceed with your application process up to submission.

Done on 13th June 2025

Assoc. Prof. Kayihura Muganga Didas
Acting Vice Chancellor

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