OFFICE OF THE COORDINATOR

JOB ANNOUNCEMENT FOR THE POSITION OF RESEARCH ASSISTANT UNDER DISABILITY RIGHTS MONITORING PROJECT.

1. INTRODUCCTION

The University of Rwanda-Single Project Implementation Unit (SPIU) is implementing various projects aimed at enhancing research capacity, Infrastructure development, and service delivery. The University is implementing a Research project in collaboration with the Disability Data Initiative Sub-Saharan Africa (DDI-SSA) and the South African Medical Research Council (SAMRC), with an aim to advance the quality, availability, and use of disability data to promote inclusive human development and drive evidence-based policymaking across Africa.

The University of Rwanda-Single Project Implementation Unit (UR-SPIU) is inviting qualified and interested applicants to apply for the position of Research Assistant to contribute to impactful research that fosters disability-inclusive practices and knowledge development.

POSITION: Research Assistant

2. ROLES AND RESPONSIBILITIES

- Conduct high-quality research and analysis of disability data.
- Collaborate with researchers, policymakers, and stakeholders to support DDI's objectives.
- Publish findings in reputable journals and present at academic conferences.
- Assist in developing research proposals and securing funding for future initiatives.
- Contribute to the development of innovative tools for disability data collection and analysis.
- Support the establishment of a national disability database and prepare a Special Needs and Disability Mainstreaming Report for Rwanda, with a special focus on the University of Rwanda.

3. Required Skills and Qualifications

- Completed or submitted PhD in disability studies, inclusive education/development, rehabilitation studies, statistics, epidemiology, economics, or a related discipline.
- Exceptional candidates with a master's degree in a relevant field will also be considered.
- Demonstrated experience in disability research, disability statistics, or disability-inclusive programming.

- Strong analytical and research skills; willingness to use and learn statistical software packages.
- Excellent written and verbal communication skills in English and at least one other African language.
- Ability to work collaboratively within a multidisciplinary team.
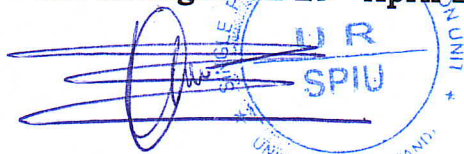
4. APPLICATION PROCEDURE:

Interested and qualified candidates should submit their applications online to the link: https://forms.gle/yh75AGGyu7pUJCRP7

Documents required are:

1. An application letter addressed to UR-SPIU Coordinator.
2. A detailed Curriculum Vitae
3. Copy of academic degree(s), and Certificates of any relevant professional training
4. Copy of National Identity card
5. One recommendation letter from previous employment
6. Copy of proof of other relevant experience

The deadline for submission of the application is set on 7th May 2025 at 5pm. Only shortliste candidates will be required to sit a written test.

Done at Kigali on 29th April 2025

Dr. Michael MUGISHA, MPH, PhD
Acting Coordinator
Single Project Implementation Unit (SPIU)
University of Rwanda